**Seller Onboarding Email**

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| --- |
| **Instructions**  Create a new email  Copy and paste the text below into your email  **(Optional)** Edit the text to match your brand’s in-house style  Open **[Seller Disclosure Statement (Form 2) Info Flyer (Digital)](file://G:\\Shared drives\\PAF x AA\\Griffiths Parry Lawyers\\Marketing\\05 Special Projects\\251104_SP011_Form 2 Agent Kit\\02 Assets\\01 Working files\\Form 2 Kit for Real Estate Agents_Griffiths Parry Lawyers\\Digital distribution\\01 Seller Disclosure Statement (Form 2) Info Flyer (Digital)_GPLAW.pdf)** [and add your logo](file://G:\\Shared drives\\PAF x AA\\Griffiths Parry Lawyers\\Marketing\\05 Special Projects\\251104_SP011_Form 2 Agent Kit\\02 Assets\\01 Working files\\Form 2 Kit for Real Estate Agents_Griffiths Parry Lawyers\\Digital distribution\\01 Seller Disclosure Statement (Form 2) Info Flyer (Digital)_GPLAW.pdf)  Save it and attach to the email  Add your recipient and hit send |

**SUBJECT LINE OF EMAIL**

Important Next Step: Complete your Form 2 Disclosure

**BODY**

Hi [Seller Name]

We're excited to get your property on the market. Before we do, there's a crucial compliance step to tick off: the [Seller Disclosure Statement (Form 2)](https://www.publications.qld.gov.au/ckan-publications-attachments-prod/resources/7a1be178-d2d5-4744-9147-9699c04ee8d8/seller-disclosure-statement-form-2.pdf?ETag=aca5f8db01e9c5369d0777a1e077a722).

Under Queensland’s updated Property Law Act, we must provide this Statement to Buyers **before** the Contract of Sale is signed. Don't stress—we've partnered with [**Griffiths Parry Lawyers**](https://www.gplaw.com.au/seller-disclosure-statement/?utm_source=agent2selleremail&utm_medium=link&utm_campaign=Form2AgentKit) to keep this simple for you.

**Here's what you need to do**

Griffiths Parry Lawyers have made it super easy for you. All you need to do is:

1. **Click this** [**link**](https://forms.gplaw.com.au/seller-disclosure?utm_source=email&utm_medium=link&utm_campaign=Form2AgentOutreach) or **scan the QR code** below if you wish to complete this **via mobile**:  
     
   [A qr code with a white background

   AI-generated content may be incorrect.](https://forms.gplaw.com.au/seller-disclosure?utm_source=email&utm_medium=link&utm_campaign=Form2AgentOutreach)
2. Answer a few questions online (it takes just a few minutes).
3. Griffiths Parry Lawyers will handle the rest—conducting the necessary searches, preparing your Disclosure Statement, and sending it back to us ready for signing.

**Estimate of legal fees & costs for Seller Disclosure Statement**

Griffiths Parry Lawyers have fixed their legal fee for this stage at $550.00.

Combined with the necessary council searches and other outlays, the [**estimated total cost**](https://www.gplaw.com.au/seller-disclosure-statement/#estimatelegalfees) Click here to select estimated cost based on property value.

Final pricing varies by what searches are required, what documents you may already have and the council that has jurisdiction over the property.

All pricing listed is inclusive of GST.

It’s quick, easy, and ensures your sale process runs smoothly from start to finish. If you have questions, just give me a shout—otherwise, let's get your sale moving!

[insert email signature]